



## **Fifth Avenue Committee**

Our Community. Our Future.

### **Job Posting/Internal**

**Title:** Push in ELA/IET Instructor/Tutor

**Unit:** Adult Education & Family Literacy

**Job Status:** Non Exempt

**Employee Type:** Part-time 20 hours per week/morning and evening

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Fifth Avenue Committee (FAC), is a nationally recognized South Brooklyn based, non-profit community development corporation formed in 1978 whose mission is to advance economic and social justice by building vibrant, diverse communities where residents has genuine opportunities to achieve their goals as well as shape the community's future. FAC works to transform the lives of over 5,000 low and moderate income New Yorkers annually so that we can all live and work with dignity and respect while making our community more equitable, sustainable, inclusive and just.

To achieve our mission FAC develops and manages affordable housing and community facilities, creates economic opportunities and ensures access to economic stability, organizes residents and workers, offers student centered adult education, and combats displacement caused by gentrification and works with the formerly incarcerated to integrate them back into their community. In addition to our grassroots neighborhood work, we are actively involved in broader coalitions and campaigns.

FAC's Adult Education and Family Literacy unit provides 4 levels of ESOL instruction, 3 levels of Adult Basic Education, an HSE program and an Integrated Education and Training program.

#### **Responsibilities:**

- ▶ Instructor will work with the Deputy Director and teaching staff to develop curriculum that is level appropriate and includes specific goals for individual student growth in a student-centered environment.
  - ▶ The Instructor will enable individual students partnered with to read, write and speak at a level sufficient to make educational gain on the Best Plus, Best Plus Literacy or TABE test
  - ▶ The Instructor will work with students to set goals for further academic studies, job training, employment or post-secondary education.
  - ▶ The Instructor will maintain and update all student records, including attendance, personal information, education background and employment history, periodically update test records, employment and education goals.
  - ▶ The Instructor will take part in a minimum of 14 hours of staff development annually with approved providers.
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- Applicant must be familiar with TABE 11/12 test administration and be willing to be certified as a Best Plus administrator.
  - Applicant must be able to incorporate technology and test taking strategies into lesson planning.
  - Applicant must be confident managing students and working with different literacy levels.

**Compensation:**

\$38 per hour

**Qualifications:**

B.A./B.S. degree is required and at least two years recent, relevant teaching experience.

**To apply:** Email resume and cover letter by 12/31/21 to:

Brian Mendes

Email: [bmendes@fifthave.org](mailto:bmendes@fifthave.org)

No phone calls please. For more information about the organization see: [www.fifthave.org](http://www.fifthave.org)

***FAC is an equal opportunity employer (EEO).***

***Women, people of color and neighborhood residents are strongly urged to apply.***