



Fifth Avenue Committee
Our Community. Our Future.

JOB ANNOUNCEMENT **Lead Tenant Organizer**

Status: Non-Exempt

Unit: Organizing & Advocacy

Position: Full-time, 35 hrs/week

Fifth Avenue Committee (FAC) is a 45-year-old nationally recognized South Brooklyn based, non-profit community development corporation and NeighborWorks America chartered member whose mission is to advance economic, social, and racial justice through integrated, community-centered affordable housing, grassroots organizing, policy advocacy, and transformative education, training and services that build the power to shape our community's future.

FAC works to transform the lives of over 5,500 low- and moderate-income New Yorkers annually so that we can all live and work with dignity and respect while making our community more equitable, sustainable, inclusive, and just.

To achieve our mission FAC develops and manages affordable housing and community facilities, creates economic opportunities, and ensures access to economic stability, organizes residents, offers student centered adult education, and combats displacement caused by gentrification.
www.fifthave.org

Responsibilities:

The Lead Tenant Organizer will organize rent stabilized tenants in multiple Brooklyn communities who are facing displacement pressures, and/or poor housing quality, organize new tenant associations, support existing tenants' association and connect tenants to larger tenant rights movement. Responsibilities will include conducting tenants' rights workshops, advocacy regarding repairs and landlord harassment, and support tenant leadership development through one-on-one and group sessions. The staff will represent FAC on relevant city-wide campaigns and supervise part-time staff and interns, as needed, while working collaboratively with other Tenant Advocates and Organizers focused on rent stabilized buildings. The Lead Tenant Organizer will be supervised by the Tenant Advocate and Organizing Manager.

Duties include:

- **Tenant Organizing & Advocacy**
 - Door to door tenant outreach in multi-family properties where rent stabilized tenants are facing poor conditions and/or risk of displacement to engage and organize tenants.
 - Facilitating tenant association meetings in buildings & training tenants to take on leadership roles within their buildings.
 - Mobilizing tenants in Brooklyn to take active roles in the local, borough and citywide campaigns and attend relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.
 - Representing FAC & FAC affiliate, Neighbors Helping Neighbors (NHN), at relevant meetings with elected officials, partners, coalitions and at events, as assigned.
 - Providing one on one advocacy for tenants in multi-family properties that are facing poor conditions and/or at risk of displacement, as needed. Referring internally to

- FAC or NHN or externally to partners for relevant eviction prevention assistance and/or housing/legal counseling assistance, as needed.
- Implement tenant leadership development training one-one-one and in groups
- Maintain and expand the relationship with partner organizations and coalitions, such as Stabilizing NYC and legal partners, to ensure coverage at relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.
- Participating in unit and staff meetings and trainings.
- **Administrative, Program and Supervisory**
 - Maintain up-to-date records on organizing, leadership development and advocacy efforts in Salesforce in a timely manner.
 - Compile outcomes and deliverables on services for funder reports and special events.
 - Assist in grant reporting for private and government funders as needed.
 - Provide day-to-day task supervision and support to interns/VISTAs/Fellows/Allies/Apprentices and/or part-time temporary staff, as needed
 - Other responsibilities as assigned.

Qualifications:

- Minimum 2-3 years of experience in tenant organizing and base-building or working in coalition on a campaign is required.
- Strong knowledge of NYC housing regulations and dynamics required.
- Excellent interpersonal and problem-solving skills.
- Experience working with low-income populations is required.
- Strong writing, data management, administrative and computer skills required (Word, Excel, Access, Salesforce).
- Demonstrated appreciation for link between individual advocacy and community organizing.
- Bi-lingual in English and Spanish preferred.
- Commitment to FAC's mission of racial, economic, and social justice and building local power within the context of a locally accountable community development corporation.

Compensation:

\$52,000 - \$55,000 annual salary, commensurate with experience. Fifth Avenue Committee offers a comprehensive benefits package including full health, dental and vision insurance benefits (following a 60-day waiting period), voluntary flexible spending plan, 403b retirement plan, and paid leave time including 18 vacation days, 3 personal days and 12 paid holidays.

To Apply:

E-mail cover letter with resume and salary requirements with "Lead Tenant Organizer" in the subject line by **February 17, 2023**, to:

Fifth Avenue Committee, Inc.
 Attn: Lead Tenant Organizer
 621 DeGraw Street
 Brooklyn NY 11217
jobs@fifthave.org

Please, no phone calls!

*Women and people of color and local residents are strongly encouraged to apply.
 FAC is an equal opportunity employer (EEO).*