



Fifth Avenue Co
Our Community. Our

Job Announcement **Adult Education Instructor**

Title: IELCE/IET Instructor for CDL and Cable Installation Program

Unit: Adult Education

Job Status: Non-Exempt

Employee Type: Part-time, 28 hours per week. Day, weekend and evening hours available

Fifth Avenue Committee (FAC) is a 46-year-old nationally recognized South Brooklyn based, nonprofit community development corporation and NeighborWorks America chartered member whose mission is to advance economic, social, and racial justice through integrated, community-centered affordable housing, grassroots organizing, policy advocacy, and transformative education, training and services that build the power to shape our community's future.

FAC works to transform the lives of over 6,000 low- and moderate-income New Yorkers annually so that we can all live and work with dignity and respect while making our community more equitable, sustainable, inclusive, and just. To achieve our mission FAC develops and manages affordable housing and community facilities, creates economic opportunities, and ensures access to economic stability, organizes residents and workers, offers student centered adult education, and combats displacement caused by gentrification.

FAC's Adult Education and Family Literacy unit provides instruction in ELA, Adult Basic Education, HSE, Digital Literacy and an Integrated Education and Training.

The ***New Americans Bridge Program*** is an innovative partnership with FAC's workforce development affiliate, Brooklyn Workforce Innovation's (BWI), Red Hook on the Road (RHOR) and Brooklyn Networks (BN) sector-based training programs. This passionate team of instructors and administrators is dedicated to helping foreign born residents of New York City train for and find employment as bus drivers and low-voltage cable installers.

No prior experience as a bus driver or cable installer is necessary

Responsibilities include:

- Instructor will guide participants in learning the content necessary to take and pass the 4 tests necessary to earn a Commercial Driver's License (CDL) Permit credential, gain the language skills necessary to pass the oral part of the licensing exam (Pre-Trip Inspection) and prepare to enter RHOR technical driving program.
- Instructor will train to back up the lead BICSI Low-Voltage Cable Installer instructor to cover that class as needed
- Instructor will maintain and update all student records, including personal information, education background and employment history and periodically update test records and



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employment and education goals, reporting any barrier to education to insure appropriate counseling.

- Attend a minimum of 14 hours of staff development with approved providers.
- Other duties as assigned.

Qualifications:

- B.A./B.S. degree is required.
- At least two years recent and relevant teaching experience with immigrant populations.
- Highly organized with excellent communication skills.
- Must be a certified Best Plus Test Administrator.
- Must have experience working with workforce development programs.
- Able to teach in person in South Brooklyn.
- Bi-lingual in Spanish or Chinese is a plus.
- Commitment to FAC's mission to advance economic, social and racial justice.

Compensation:

\$40 per hour. Pro-rated sick, vacation, personal time and paid holidays.

To apply: Email a resume and cover letter by May 15, 2024 to:

Brian Mendes,
Director of Adult Education
bmendes@fifthave.org

For more information about the organization see: www.fifthave.org

***FAC is an equal opportunity employer (EEO).
Women, people of color and neighborhood residents are strongly urged to apply.***