



Tenant Organizer

Status: Non-Exempt

Unit: Organizing & Advocacy

Position: Full-time, 35hrs./week

Neighbors Helping Neighbors (NHN) is a non-profit, community-based organization whose mission is to promote racial justice while empowering low- and moderate-income New Yorkers to fight for, secure, and maintain quality housing and build financial assets. NHN is a HUD-approved housing counseling agency providing foreclosure prevention services, homebuyer education, and tenant organizing and advocacy. NHN is an affiliate of Fifth Avenue Committee, a 46-year-old nonprofit comprehensive community development corporation and a NeighborWorks America chartered member, whose mission is to advance economic, social, and racial justice.

Responsibilities:

Working closely with NHN and FAC colleagues, the Tenant Organizer will organize low- and moderate-income South Brooklyn tenants, living in multi-family properties where there is evidence of ongoing or widespread harassment or evidence that a landlord has begun to engage in predatory or illicit tactics.

The organizer will do building outreach and education and support the organizing of tenant associations to win better housing conditions, to address harassment, and to stabilize tenant's housing. They will also support and organize tenants who work on shared campaigns outside of their tenant associations, Brooklyn Tenants United (BTU)/Inquilinos Unidos de Brooklyn (IUB). Working with partner organizations and legal service providers, the Tenant Organizer will help to inform strategy, propose policies, and/or identify potential impact litigation opportunities as part of broader organizing efforts to address the needs of low- and moderate-income tenants living in multi-family properties that are at risk. The Tenant Organizer will also provide one-on-one advocacy for tenants and/or refer tenants for services, as needed. The Tenant Organizer must be available some evenings to accommodate outreach and organizing during nonworking hours.

Duties include:

- Door-to-door tenant outreach in multi-family properties facing poor conditions and/or whose tenants are at risk of displacement or harassment to engage and organize tenants.
- Facilitating the formation of tenant associations by formatting meetings & training tenants to take on leadership roles within their buildings.
- Supporting tenant leadership development.
- Working with partner organizations and coalitions, including different housing coalitions and legal partners, to plan relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.
- Mobilizing tenants in Brooklyn to take active roles in the local, borough, and citywide and/or state-wide campaigns and to attend relevant campaign events such as press conferences, trainings, meetings, hearings, and demonstrations.

- Providing one-on-one advocacy for tenants in multi-family properties that are facing poor conditions and/or at risk of displacement or experiencing harassment, as needed.
- Referring internally to NHN or FAC or externally to partners for relevant eviction prevention assistance and/or housing/legal counseling assistance, as needed.
- Inputting data and maintaining case files accurately and timely as required.
- Performing administrative functions to ensure contract and grant compliance.
- Participating in unit and staff meetings and trainings.
- Representing NHN & its parent organization, Fifth Avenue Committee (FAC), at relevant meetings with elected officials, partners, coalitions and at events, as assigned.
- Facilitate or provide legal clinics and “know your rights” workshops in the community.
- Other responsibilities as assigned.

Qualifications:

- Minimum 2 years of experience in tenant organizing and base-building or working in coalition on a campaign is required.
- Strong knowledge of NYC housing regulations and dynamics required.
- Excellent interpersonal and problem-solving skills.
- Enthusiasm and respect for racial, ethnic, and economic diversity.
- Experience working with low-income populations is required.
- Strong writing, data management, administrative and computer skills required (Word, Excel, Access, Salesforce).
- Bi-lingual in English and Mandarin, or Arabic required.
- Demonstrated appreciation for link between individual advocacy and community organizing.
- Commitment to NHN and FAC’s mission of racial, economic, and social justice and building local power within the context of a locally accountable community development corporation.

Compensation:

\$50,000-\$52,000 annually (\$27.47/hr.-\$28.57/hr.), commensurate with experience. NHN offers a competitive benefits package including full health and dental insurance (1st of month following 60-day waiting period), life insurance, retirement savings plan, flexible spending and accrued paid time off including 18 vacation days and 12 paid holidays. Telecommuting is available up to two days per week.

To Apply:

E-mail cover letter with resume and salary requirements with “NHN Tenant Organizer” in the subject line by July 19, 2024 to:

Neighbors Helping Neighbors, Inc.

Attn: Tenant Organizer

621 DeGraw Street

Brooklyn NY 11217

jobs@fifthave.org

Please, no phone calls!

Women and people of color and local residents are strongly encouraged to apply. Equal opportunity employer (EEO).